Date: _____

AO 440 (Rev. 00/12) Summons in a Civil Action	
	DISTRICT COURT or the
Dist	rict of
)))
Plaintiff(s)	
v.	Civil Action No.
)
Defendant(s)))
SUMMONS IN	A CIVIL ACTION
To: (Defendant's name and address)	
A lawsuit has been filed against you.	
A lawsuit has been fried against you.	
are the United States or a United States agency, or an office	ou (not counting the day you received it) — or 60 days if you er or employee of the United States described in Fed. R. Civ. wer to the attached complaint or a motion under Rule 12 of an must be served on the plaintiff or plaintiff's attorney,
	entered against you for the relief demanded in the complaint.
You also must file your answer or motion with the court.	
	CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

☐ I personally served	the summons on the individual at	(place)	
		on (date)	; or
☐ I left the summons	at the individual's residence or us	sual place of abode with (name)	
	, a person	of suitable age and discretion who re-	sides there,
on (date)	, and mailed a copy to the	ne individual's last known address; or	
☐ I served the summo	ons on (name of individual)		, wh
designated by law to a	accept service of process on behal		
		on (date)	; or
☐ I returned the summ	nons unexecuted because		;
☐ Other (specify):			
My fees are \$	for travel and \$	for services, for a total of \$	
I declare under penalty	of perjury that this information i	s true.	
		Server's signature	
		Printed name and title	
		Server's address	

Additional information regarding attempted service, etc: